<u> Technical Round (DS Algo) [Most Important]</u>

- 1. Before directly writing down the code, tell the approach to the interviewer you are going to follow and discuss how it can be improved. Once you get to agree with him then write a code.
- 2. Try not to remain silent for long, **think out loud**, keep speaking what are you thinking and how you are tackling the problem
- 3. While discussing you can take up a small test case, dry run your approach to solve the example so that your approach is communicated properly to the interviewer Also discuss the **time and space complexity** of your approach

Write a clean code and explain each part of the code which you are writing.

- 4. Make sure you have understood the question completely. Clear all the doubts
- 5. Explain variables, their purpose and each section of code what it is doing
- 6. Repeat question to confirm that you and interviewer are on same page
- 7. Before making any irrelevant assumptions, either ask the interviewer or let him know what are you assuming

Technical Round (Other CS subjects)

- 8. If the interviewer asks anything you haven't studied then directly say. "I am afraid I haven't gone through that topic, neither it has been taught us in the curriculum"
- 9. Rather than telling wrong answer tell him I don't know
- 10. Go through your projects thoroughly. He will ask every detail to check if you made the project on your own or copied it from somewhere

FOR ONLINE INTERVIEW

- 11. Make sure your camera and microphone are working fine
- 12. Make sure to have a good internet connection
- 13. It's likely that your voice would sometime break, to avoid any miscommunication speak clearly and loudly
- 14. No need to explain things mentioned in the resume. You can but don't read out your resume.
- 15. Try to keep the background simple and find a comfortable place with some rough page and pen handy

No group discussion round in internship. FOR CS/IT

RESUME BUILDING

- Try to make the resume of only 1 page and not more than that. Try to add all the necessary information on only 1 page by using every inch of space.
- Add at least 1 project in your resume as some companies have an explicit project round.
- Choose the area of interest wisely and be good at it. Only add those interest in which you are confident that you can answer every question. Do not fake anything on the resume.
- Add all the technical skills and the frameworks with which you are comfortable.
- Add all the achievements like the winner of an event, won a gold medal in academics, good rank in a contest, etc. Try to create separate sections for technical and non-technical achievements.
- Keep in mind that recruiters only spend a fixed amount of time (about 20 seconds) looking at your resume. If you limit the content to the best, most impressive, most

relevant items, they'll jump out at the recruiter. Weak items only dilute your resume and distract the recruiter from what you'd like them to see.

• Always send your resume in pdf format. (Not doc or jpg)

For making the resume, you can try the following: -

- You can make a resume either in a Word Processor (MS Word or Google docs).
- You can try to make in Latex which is more flexible as compared to a word processor. Refer overleaf.com for good templates of resume in Latex.
- You can also try a good resume builder like novoresume.com or resume.io which also has some good templates available.

You can also to some attached resume as a reference.

https://drive.google.com/drive/folders/12VrnVEkIZqbp4UYz06P2T70npmsakO9t?usp=sharing

IN-PERSON TIPS

- 1. Keep yourself calm, think of it as a normal conversation/discussion and not some viva
- 2. Don't ask any stupid questions to interviewer like salary and CTC and all
- 3. When interviewer wants you ask him something, then try to ask something about company so that he finds you interested in the company
- 4. Before going for interview read about the company and their products if you don't know
- 5. **DO NOT INDULGE YOURSELF IN ANY UNFAIR MEANS**. It will not only affect your career but also it will be a great loss to other students as the company can stop their process and leave.

Feel free to post your doubts in this channel.

